



SARAH DITTON

WORK EXPERIENCE

Development Associate (Mar 2020) to Director of Development and Operations (Aug 2020)

Boulder Housing Coalition | Mar 2020 - present

- Building organizational grant writing capacity, raised \$19,950 in grants in 6 months, up from \$0 in previous 5 years
- Developed fresh WordPress website integrated with new CRM
- Implemented automated system of interconnected platforms resulting in 50% decrease in staff time qualifying new residents
- Interviewed residents and board members to build directory of BHC stories for use in social media, website, and newsletters

Graduate Student Consultant

City of Boulder Climate Initiatives Team | Oct 2018 - Dec 2019

- Organized three events with a total attendance of 126 people
 - Secured locations, marketed events, recruited 11 local and national speakers, and moderated panel
- Designed event logo, website, and social media videos
- Wrote document with communications, partnership, and community engagement recommendations for future events

Summer Program Coordinator

CORA Food Pantry | Jan 2018 - Aug 2018

- Secured 6 new food distribution sites, an increase of 50% from the previous year, expanding access across county
- Expanded local advertising to exceed enrollment goal by 15%, enrolling over 1500 children
- Coordinated 18 teams of volunteers, including Spanish speakers
- Designed ads, education videos, and new website

EDUCATIONAL HISTORY

University of Colorado - Masters of the Environment

Sustainability Food Systems | Aug 2018 - Dec 2019


- Research Assistant, Municipal Food Waste Action Project

Cornell University - BA Biological Sciences


Microbiology spec | Aug 2014 - May 2017

- Graduated in 6 semesters (Dean's list 5 semesters)
- Captain, Club Ultimate Frisbee Team
- Research assistant, Dept of Microbiology & Dept of Horticulture

CONTACT ME AT

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SKILLS SUMMARY

●●●● Open Communication

●●●● Asking Good Questions

●●●● Adobe Suite & Canva

●●●● WordPress

●●●● Systems Thinking

●●●● Spreadsheets

●●●● Spanish

VOLUNTEERING

Member & Chair: Boulder County
Food Waste Committee

Intern & Biker: Boulder Food Rescue

Design: SOIL Boulder

Gleaning: Uproot Colorado